

**Gainesville City Board of Education  
Request of Use of School Facilities  
Bobby Gruhn Field**

<u>Office Use Only:</u>	Required Signature
1. _____ (Principal or Designees)	2. _____ (Asst. Superintendent)
3. _____ (M&O Director or Designee)	4. _____ (Board Member)

**All requests must be submitted 10 business days prior to the Board Meeting which is usually scheduled the 3<sup>rd</sup> Monday of each month.**

School property to be used \_\_\_\_\_

Date(s) of use \_\_\_\_\_ Time of use \_\_\_\_\_ to \_\_\_\_\_

Using Organization \_\_\_\_\_

Address \_\_\_\_\_

Organization Contact Person \_\_\_\_\_

Telephone \_\_\_\_\_

Brief description with details for the use of school facility \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_ Check if facility use involves recreational, physical or fine arts activity.

If this box is checked, this agreement will be in accordance with O.C.G.A 51-1-52. In compliance with that code section, the organization seeking to use the facilities will be required to provide an insurance policy covering the event described in this request in the amount of \$1,000,000 including Gainesville City School District as an additional insured. The School District may terminate this agreement at any time and all other provisions of the cited code section apply.

Any other organization seeking to use the facilities will be required to furnish evidence of sufficient insurance in an amount to be determined by the School District and designed to protect the School District from suit or liability for any bodily injury or damage to property which may occur during the use of the facilities by such organization. This requirement may be waived by the Superintendent where she determines, in her sole discretion, that sufficient protection is available in the absence of such insurance.

A \$500.00 damage deposit is required 30 calendar days prior to the event. The remaining balance is required 10 calendar days prior to the event.

Item	Fee	Check box if requesting usage
Full Utilization Rental – Includes field preparation, lights public address system, restrooms, field house, concession, patio.	\$4,500	
Football Field	\$3,300.00	
Field House, Restroom, Concession and Patio	\$700.00	
Field Lights	\$200.00	
Public address system – press box	\$300.00	
Paint with Logo	\$500.00	
Paint without Logo	\$300.00	
<b>Total</b>		

Any requests to set-up additional structures, such as tents, must be approved prior to installation. We do not provide tables, chairs or other amenities.

An additional charge of \$25.00 per hour – per officer will be charged if the school system deems the service necessary.

A discount of up to 20% may be applied if the organization seeking approval has students of the school system participating in the event, or has a vested interest or a sustained partnership with the school system.

**Parking**

The rental of Bobby Gruhn Field does not include utilization of parking. Events must be coordinated with Parks and Recreation and a charge might be incurred for usage.

By signing this application, the undersigned agrees, individually and on behalf of the group represented, to indemnify and hold harmless the Gainesville City School District from any and all damages arising out of the use of the facility as reflected in the application and from any and all claims arising out of the use of the facility as reflected in the application. Gainesville City School System has the authority to revoke the agreement at any time.

**Signatures:** \_\_\_\_\_  
 (Signature of person responsible for the event or facility)

**Approved** \_\_\_\_\_ **Disapproved** \_\_\_\_\_

Signature: \_\_\_\_\_  
 (System Designee/Director of Development)