



Gainesville City Schools
508 Oak Street
Gainesville, GA 30501

**Access to Confidential Data
Application Agreement**

Research Applicant _____

Research Title _____

Address _____

City/State/Zip _____

Telephone: Work _____ Home _____

Fax _____ E-mail _____

I understand that any unauthorized disclosure of confidential information is illegal as provided in the Family Educational Rights and Privacy Act of 1973 (FERPA) and in the implementing federal regulations found in 34 CFR Part 99. I understand that participation in a research study by students, parents, and school staff is strictly voluntary.

In addition, I understand that any data, datasets or outputs that I, or any authorized representative, may generate from data collection efforts throughout the duration of the research study are confidential and the data are to be protected. I will not distribute to any unauthorized person any data or reports that I have access to or may generate using confidential data. I also understand that students, schools, or the district may not be identified in the research report. Data with names or other identifiers such as student numbers will be disposed of when their use is complete.

I understand that acceptance of this request for approval of a research project in no way obligates the Gainesville City School System to participate in the research. I also understand that approval does not constitute commitment of resources or endorsement of the study or its findings by the school system or by the Gainesville City Schools Board of Education.

If the research project is approved, I agree to abide by standards of professional conduct while working in the schools. I understand that failure to do so could result in termination of the research study.

I agree to send a copy of the study results to the superintendent and/or his designee after completion of the study for any future use to the Gainesville City School System. I understand that the study is not complete until this report has been provided to the Gainesville City School System.

Research Applicant Signature

Date

Signature of Administrator or Staff Sponsor of Research Project

Date

Signature of Sponsoring Agency

Date